

IN THE COURT OF COMMON PLEAS  
DIVISION OF DOMESTIC RELATIONS  
\_\_\_\_\_ COUNTY, OHIO

_____	)	CASE NO. _____
_____	)	
_____	)	
PLAINTIFF/PETITIONER	)	<b>REQUEST, AFFIDAVIT &amp; ORDER</b>
	)	<b>FOR SERVICE BY</b>
	)	<b>PUBLICATION OR POSTING</b>
	)	
VS	)	
	)	
_____	)	
_____	)	
_____	)	
DEFENDANT/PETITIONER	)	

Pursuant to Ohio Civil Rule 4.4, the undersigned \_\_\_\_\_ {party or party's counsel} upon being duly sworn according to law hereby requests service by publication or posting and states as follows:

1. \_\_\_\_\_ {name of party} is the moving party in this request for service by publication or posting and mail.

2. Check One:

☐ I am requesting service by publication in a newspaper of general circulation in the county in which the complaint is filed.

☐ I am indigent and I am requesting service by posting in a public place and mailing to last known address.

3. The last known address of \_\_\_\_\_, the person to be served, was \_\_\_\_\_.

4. The following efforts have been made to find the current residence of the person to be served:

- ☐ reviewed telephone directory in local area of last known address
- ☐ reviewed city or other local directory
- ☐ inquired of local utilities at area of last known address
- ☐ sent mail to the last known address
- ☐ contacted the U.S. Postal Service for a forwarding address

☐ conducted an Internet search by using the following web sites:

\_\_\_\_\_

☐ contacted the following family members or friends of the person to be served:

\_\_\_\_\_

☐ other efforts to locate the person to be served:

\_\_\_\_\_

5. After doing all of the above I have not been able to locate the current address of the person to be served. Service of summons cannot be made by other means because the current residence of the person to be served is unknown to the undersigned.

Dated: \_\_\_\_\_

\_\_\_\_\_  
{Signature}  
AFFIANT

Signed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
Notary

### ORDER

\_\_\_\_\_ {Plaintiff/Defendant/Petitioner} has demonstrated reasonable diligence in attempting to locate the current residence of \_\_\_\_\_, and service shall be made in this case by {check one}

- ☐ publishing in a newspaper of general circulation within \_\_\_\_\_ County or  
☐ posting and mail pursuant to Civ. R. 4.4 (A)(2).

Dated: \_\_\_\_\_

\_\_\_\_\_  
Judge/Magistrate